

WELCOME TO
COMMSTAFF

At CommStaff we strive to provide comprehensive human resources services for people seeking rewarding employment, and for employers seeking dependable workers for temporary or permanent positions.

CommStaff Offers:

- Staffing for both short and long term assignments
- Direct placement
- Payroll services
- Office tests to measure an applicant's skill level
- Drug-Free Workplace/ EAP participation
- Felony background checks



680 E. Market Street,
Suite 111
Akron, Ohio 44304
330-315-HIRE (4473)
www.commstaff.com

CommStaff is an equal opportunity employer.



Are you **looking** for a new
job at a **great** organization?



*CommStaff can assist
you in finding a
rewarding job!*

Our Staff:



**Sharon Davis,
Recruiter/
Accounting**

**Al Prince,
Job Developer**



**Bob Firis,
Recruiter**

Our Service:

CommStaff is a full service employment agency. We act as a link between companies and qualified employees.

While CommStaff's goal is to assist candidates in finding jobs, we cannot guarantee job placement. Generally we have positions open in the light industrial and clerical fields.

To Apply:

You will need **2 forms** of identification: Unexpired government issued Identifications are required to apply at CommStaff. An example would be a Passport, or a Driver's License & Social Security Card.

Applications are ONLY accepted Monday through Thursday from 9:00am-2:00pm.

Resumes are strongly recommended. If you do not have a resume, please bring a record of your previous work experience.

Typical job openings:

- Traffic Control
Flaggers
- Experienced
Machinists
- General Labor
- Welder/Fitter
- General
Office/Clerical
- Banquet Servers/
Dishwashers
(MUST have a Drivers License
and reliable transportation)



Some positions require no experience. To see the most current job openings please visit www.commstaff.com or www.monster.com keyword "CommStaff".

Testing:

Applicants seeking a clerical position will be tested for Typing and Microsoft Office skills.



Contact Us:

For general questions please call **(330)315-HIRE (4473)** during our business hours Monday-Friday 8:00am-5:00pm.

Additionally we have a 24 hour 7 days a week hotline. The purpose for this number is to call-off, it is essential for us to inform the company as soon as possible. Please only call this line for that reason.

